

I-SHOU UNIVERSITY

Application Form for Replacement Degree Certificate in Chinese

Student No.		Name	
Dept. / Institute / Program of Graduation		Degree	<input type="checkbox"/> BS <input type="checkbox"/> MS <input type="checkbox"/> PhD
Dept. / Program of Double Majors/Minor Study (if applicable)		Reason for Application	<input type="checkbox"/> Lost <input type="checkbox"/> Damaged
Mailing Address	□□□□□		
Tel. / Mobile		E-mail	
Applicant (Signature) (required)		Agent (Signature) (if applicable)	
Photocopy of the National ID Card (Front) (International students should attach a photocopy of the identification page of the passport.) (required for applications via post)		Photocopy of the National ID Card (Back) (required for applications via post)	

Notes:

- I. Each student can apply for only one replacement degree certificate per application. Once the replacement degree certificate is issued, the original or previously issued degree certificate(s) will become invalid.
- II. Please fill in this form and visit the Registration Section or send the completed application to the Registration Section via post, together with the following documents:
 1. Application fees: NT\$100 in cash (or a postal money order at a value equivalent to the application fees).
 2. The original national ID card. Those who apply on behalf of another person should prepare the applicant's and his/her national ID cards for checking. **For those who don't bring the national ID cards, the application will not be considered.**
 3. For applications via post: A self-addressed envelope in A4 size attached with stamps of NT\$36 (please write down the name and the address of the recipient) (Please send your application packet to: Registration Section of I-Shou University, No. 1, Sec. 1, Syuecheng Rd., Dashu District, Kaohsiung City 84001, Taiwan, R.O.C.)

For Official Use Only

Things to be Checked	Signature
<input type="checkbox"/> 1. National ID card or passport of the applicant <input type="checkbox"/> 2. National ID card or passport of the agent <input type="checkbox"/> 3. The information on the applicant's National ID card or passport is identical to that kept by the University. <input type="checkbox"/> 4. Signature(s) of the applicant and/or the agent	 Ref. No. of Replacement Degree Certificate: () Yi-Ta-Pu-Cheng-Tzu No. _____

Payment Receipt

Application Date	Paid by	Applying for	Application Fees	Cashier Section
20YY / MM / DD		Replacement Degree Certificate in Chinese	NT\$100	