

# 義守大學校際選課申請表（本校學生至外校修課）

Application Form of Interscholastic Course Selection for Students of I-Shou University

主旨：義守大學學生擬至 貴校（\_\_\_\_\_）選課，敬請惠予同意。

Subject: Student of I-Shou University may have the honor to take courses in \_\_\_\_\_, and requests permission.

## 一、本校申請 Application information：

1. 申請學生基本資料/Applicant's information： 年 /YY 月/MM 日/DD

學系年級/Dept. & Year	學生姓名/Name	學號/Student ID	聯絡電話/Tel

## 2. 選課資料 Course information：

學年/學期 Academic Year/ Semester	選課資料 Course information	必/選修 Required/ Elective	學分數 /Number of Credits	他校開課學制別 School system of the intended school
_____學年度	抵免本校科目名稱/ 科目代號 (Transferable course title/Course no.)：			<input type="checkbox"/> 大學/University <input type="checkbox"/> 學院/College
第_____學期 (暑修請填第三 學期) _____semester of academic year	他校開設科目名稱 (Course title in the intended school)：			<input type="checkbox"/> 日間部/ Regular programs <input type="checkbox"/> 進修部/ Division of Continuing Education
	他校上課時間/Class time in the intended school： 星期_____ (Day)，節次_____ (Class period)。			

3. 外校選課原因 Reason for course selection in other school(s)：

☐ 該科目本校本學期未開課/The course is not available in this semester in this school.

☐ 其他原因/Other：\_\_\_\_\_

4. 義守大學核定 Ratification from I-Shou University：

系所主管簽章 Dean of the Department	中心主管簽章 Director of the Center	課務組審核 Curriculum Section	註冊組審核 Registration Section	核示 Ratification
	* 修習通識、服教、軍訓課程，本 格須蓋章同意 this blank must be stamped for those who take general courses or Service Education or Military Training courses.			

## 二、接受學校審核 Ratification from the intended school

系所簽章 Department	教務處簽章 Office of Academic Affairs	出納組簽章 Cashier Section	核示 Ratification
任課教師 Instructor	系所主管 Dean of the Department		

注意事項/ Attention：

1. 本校學生申請選讀他校開設之課程，應於該校加退選課結束日一週前，填具本表提出申請。

The application for interscholastic course selection must be made one week before the end of students' course of the intended school.

2. 本校學生申請選讀他校開設課程經核准者，若因故未能完成他校校際選課手續者，應於他校加退選課結束後二週內，至本校課務組辦理退選手續。

If the course selection is not completed for some reason after ratification, please drop the course in the Curriculum Section of this school with in two weeks after the deadline of students' course of the intended school.

3. 校際選課完成後，請將第一聯繳回本校課務組，否則校際選課將視同無效。

After completing the selection, please return the green form to the Curriculum Section of this school or the selection will be invalid.

4. 選讀外校學分數，以本學期選讀學分之三分之一為限，並應受每學期限修學分之限制。

The credits of the selected courses cannot outnumber one-third of the selected courses in this school. The total credits also cannot outnumber the permitted maximum of credits.

5. 上課時間(含至上課地點往返時間)不得與本校所修科目時間衝突，否則衝突科目概予註銷。

Class time (including the time spent to and from the class location) must not conflict with the class time in this school, or courses in both schools, otherwise it will be dropped.

6. 經查填寫資料與事實不符者，申請科目本校不予抵免。

If the application information is confirmed as not true, the courses you apply will not be transferred.

一式兩聯：第一聯：義守大學（綠）第二聯：接受學校（白）In duplicate, green form for I-Shou University, white form for the intended school

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