

# **Guidelines on the Disbursement of Supervision and Oral Defense**

## **Allowances for Degree Treatises at I-Shou University**

Adopted by the University Administration Council on May 17, 2023, and promulgated with the consent from the President dated June 1, 2023

- I. The Guidelines on the Disbursement of Supervision and Oral Defense Allowances for Degree Treatises at I-Shou University (hereinafter referred to as "the Guidelines") are made by I-Shou University (hereinafter referred to as "the University") to serve as the legal basis of paying relevant allowances.
- II. To safeguard academic ethics and improve the quality control of students' degree treatises, supervisors shall have a discussion with their supervisees periodically and be responsible for instructing their degree treatises. In addition, academic units shall create a review mechanism to ensure the originality of students' degree treatises and their alignment with the professional fields of their programs.
- III. The items and standards for allowances relating to supervision and oral defense of degree treatises are as follows:
  1. Degree treatise supervision allowances:
    - a. NT\$5,000 per master's thesis;
    - b. NT\$10,000 per doctoral dissertation;
    - c. If there are two or more supervisors for one master's thesis/doctoral dissertation, these supervisors shall allocate the amount based on the budget for each master's thesis/doctoral dissertation themselves.
  2. Degree treatise review allowances and oral defense allowances:
    - a. Master's thesis: NT\$800 for each review committee member and oral defense committee member.
    - b. Doctoral dissertation: NT\$1,000 for each review committee member and oral defense committee member.
  3. Transportation allowances for committee members from outside the University shall be granted in either of the following two ways and only once a day (for a round trip).
    - a. Expense reimbursement with ticket stubs of economy class of airplanes, Taiwan high-speed rail trains, Taiwan Railway trains, or vehicles.

- b. Expense reimbursement with a payment receipt: NT\$2,500 per round trip from Taipei, Taoyuan, Hsinchu, Yilan, and Hualien; NT\$1,500 per round trip from Miaoli, Nantou, Taichung, Changhua, and Taitung; NT\$ 1,000 per round trip from Yunlin and Chiayi; NT\$500 per round trip from Tainan, Kaohsiung, and Pingtung.

- 4. Incidentals: NT\$200 per student.

- IV. Matters not mentioned herein, if any, shall be subject to the applicable regulations and rules of the University.
- V. The Guidelines become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

*Note: In case of any disputes or misunderstandings regarding the interpretation of the language or terms of the Guidelines, the Chinese language version shall prevail.*