Regulations for Application for Course Withdrawal by Students at I-Shou University

Promulgated with the consent from the President dated on April 16, 2000
Amendments adopted on March 28, 2001, at the first meeting of the University Academic Council in the second semester of the academic year 2000
Amendments adopted on July 9, 2003, at the second meeting of the University Academic Council in the second semester of the academic year 2002
Amendments adopted on August 16, 2006, at the first meeting of the University Academic Council in the first semester of the academic year 2006
Amendments to Articles 3, 6, and 7 promulgated with the consent from the President dated on April 16, 2012
Amendments to Articles 3 and 4 adopted by the University Administration Council on June 20, 2018, and promulgated with the consent from the President dated on June 25, 2018
Amendments to Articles 3 and 6 adopted by the University Administration Council on July 13, 2022, and promulgated with the consent from the President dated on August 23, 2022

Article 1 The Regulations for Application for Course Withdrawal by Students at I-Shou University (hereinafter referred to as "the Regulations") are made by I-Shou University (hereinafter referred to as "the University") to meet students' needs of dropping courses after the end of course add/drop period due to compelling reasons.

Article 2 To apply for course withdrawal, students shall file an application online in person by the deadline specified in the University's academic calendar.

Article 3 Students admitted to the University in or before Academic Year 2017 shall take at least one course every semester after their application for course withdrawal has been granted. As for undergraduate students admitted to the University in or after Academic Year 2018, those in their freshman, sophomore, or junior year shall take at least nine credits every semester after their application for course withdrawal has been granted, and those in

their senior year or who have extended the prescribed duration of study shall take at least one course every semester after their application for course withdrawal has been granted. As for students enrolled in the School of Chinese Medicine for Post Baccalaureate, those in their freshman, sophomore, junior, or senior year shall take at least nine credits every semester after their application for course withdrawal has been granted, and those in their fifth year or who have extended the prescribed duration of study shall take at least one course every semester after their application for course withdrawal has been granted. As for students enrolled in the School of Medicine, those in their freshman, sophomore, junior, or senior year shall take at least nine credits every semester after their application for course withdrawal has been granted, and those in their fifth or sixth year or who have extended the prescribed duration of study shall take at least one course every semester after their application for course withdrawal has been granted. As for students enrolled in the Post-Baccalaureate Program in Nursing, those in their freshman or sophomore year shall take at least nine credits every semester after their application for course withdrawal has been granted, and those in their junior year or who have extended the prescribed duration of study shall take at least one course every semester after their application for course withdrawal has been granted.

Graduate students admitted to the University in or after Academic Year 2018 shall take at least one course every semester after their application for course withdrawal has been granted.

Article 4 Courses withdrawn by students shall be clearly stated in their official transcripts for the semester and for all semesters, and the credits of such courses are excluded from the total credits taken by students for the semester.

Article 5 Once the tuition and other required fees (credit fees) have been paid, no refund is offered for course withdrawal; those who haven't paid the fees mentioned above shall still pay for the courses.

Article 6 Matters not mentioned herein, if any, shall be subject to the Academic Rules of I-Shou University as well as other applicable regulations and rules.

Article 7 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.