

Regulations for Double Majors at I-Shou University

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Articles 1-4, 8, 10, 11, 16, and 17 approved for reference by the Ministry of Education under Letter No. Tai-Jiao-Kao-2-Tzu 1100015527 dated on February 20, 2021

- Article 1 The Regulations for Double Majors at I-Shou University (hereinafter referred to as “the Regulations”) are made by I-Shou University (hereinafter referred to as “the University”) pursuant to the University Act, the Enforcement Rules of the University Act, the Degree Conferral Act, and the Academic Rules of I-Shou University.
- Article 2 Except for the School of Chinese Medicine for Post Baccalaureate and programs approved on a case by case basis by the government, departments at the University may accept applications for taking a second major by students from other departments. The number of credits required for second majors and the applicable rules shall be determined by respective departments and come into effect after being approved by University Academic Council.
- Article 3 To graduate with double majors, undergraduate students shall not only complete all required courses and satisfy the requirement for the minimum number of credits for graduation at the department of primary major but also complete all professional courses required for a second major and earn at least forty credits at the department of second major.
- To graduate with double majors, master’s and doctoral students (hereinafter collectively referred to as “graduate students”) shall satisfy the requirement for the minimum number of credits for graduation at the department (institute/program) of primary major, complete all professional courses required for a second major and earn at least twelve credits at the department (institute/program) of second major, and write a thesis (or dissertation) for the two departments (institutes/programs), respectively, and pass the degree examinations at both departments (institutes/programs) under the applicable regulations and rules.
- If doctoral students are pursuing a second major, they shall pass the doctoral qualifying examination of the department (institute/program) of second major before applying for taking the degree examination at the department (institute/program) of second major.
- Article 4 Undergraduate students may apply for taking a second major from the sophomore year through the first semester of the last year within the prescribed duration of study (an

extended term of study is not included). Graduate students who intend to pursue a second major in a different field may file an application between the semester of admission and the last year within the prescribed duration of study.

- Article 5 Students pursuing a minor may apply for turning the minor into a second major upon registration in the following semester.
- Article 6 Only with the approval from the chairs of the departments of primary major and second major will students submit their applications for taking a second major to the Office of Academic Affairs for future reference.
- Article 7 The scores on courses offered by the department of second major and credits thereof shall be consolidated with the scores on courses offered by the department of primary major and credits thereof in order to get an average semester grade. If a student pursuing a second major has failed any of the courses offered by the department of second major, the credits of the failed course(s) shall be consolidated with credits of failed courses in the same semester and handled under the Academic Rules of I-Shou University.
- Article 8 Among the credits from a second major earned by an undergraduate student, up to fifteen credits may be recognized by the department of primary major as credits from electives offered by other departments. Only when the title and the number of credits of a required/elective course offered by the department of primary major are identical to those of a course offered by the department of second major will the former be recognized as a required course by the department of second major with corresponding credits. In this case, students pursuing a second major are required to take designated courses to make up credits not earned provided that the total number of credits earned after recognition does not satisfy the requirement for the minimum number of credits for graduation from the department of second major.
- Article 9 If a student pursuing a second major fails to complete all the courses required by the department of second major, the courses that he/she has already passed and are related to his/her primary major may be recognized as electives offered by the department of primary major.
- Article 10 If a student pursuing a second major has passed all the required courses and earned the minimum number of credits required for graduation from the department of primary major but has not completed all the required courses or earned the minimum number of credits required for the second major, he/she may graduate with a minor provided that he/she satisfies the regulations and rules governing minor studies.
- Article 11 Undergraduate students pursuing a second major may apply for an extension for another semester or academic year if they have completed all the required courses and

earned the minimum number of credits required for graduation from the department of primary major but fail to complete the second major, including required courses and credits, within the prescribed duration of study (or the extended period).

Graduate students pursuing a second major are not permitted to extend the prescribed duration of study if they fail to complete the second major within the prescribed duration of study.

- Article 12 If a student pursuing a second major has fulfilled the requirements for graduation from the department of primary major but has not completed the second major within the prescribed duration of study, he/she may apply for giving up taking the second major, and a graduand shall file such an application by the end of August of the year he/she graduates. In this case, he/she will become eligible for graduation from the department of primary major. After graduation, such a student shall not request to make up credits not earned or any certificates in association with the second major.
- Article 13 For students graduating with double majors, their second majors will be noted on diplomas, Chinese and English academic transcripts, and English degree certificates.
- Article 14 In principle, students pursuing a second major shall take the required courses for their second majors while the University is in session. Notwithstanding the foregoing, if such courses overlap with those offered by the department of primary major, students may take summer courses instead.
- Article 15 If a transfer student who has pursued a second major at the previous school intends to continue taking his/her second major at the University, he/she shall re-register after being admitted to the University, and he/she may apply for credit transfer under the Regulations for Credit Transfer by Students at I-Shou University.
- Article 16 Students pursuing a second major shall pay credit fees if extra courses are needed within the prescribed duration of study. Undergraduate students who have extended the prescribed duration of study because of taking a second major or graduate students who have studied at the University for five or more semesters shall pay credit fees if they take nine credits or less or pay the full tuition and other required fees if they take ten credits or more. Students of the Division of Continuing Education shall pay the tuition and credit fees.
- Article 17 Matters not mentioned herein, if any, shall be subject to the Academic Rules of I-Shou University as well as other applicable regulations and rules.
- Article 18 The Regulations become effective on the third day of promulgation after being adopted by the University Academic Council, the University Administration Council, and the University Council, and ratified by the President. The Regulations shall also

be submitted to the Ministry of Education for future reference. The same procedure applies to any amendments to the Regulations.

Note: In the event of any disputes or misunderstanding as the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.