

Regulations for Protecting the Right to Education of Students Suffering from Sudden Major Disasters by I-Shou University

Promulgated with the consent from the President dated on
January 11, 2016

Amendments to Article 10 promulgated with the consent
from the President dated on March 30, 2018

Article 1 To deal with and safeguard the right to education of students suffering from sudden major disasters, the Regulations for Protecting the Right to Education of Students Suffering from Sudden Major Disasters by I-Shou University (hereinafter referred to as “the Regulations”) are established by I-Shou University (hereinafter referred to as “the University”) pursuant to the Principles for Handling the Right to Education of Students Suffering from Sudden Major Disasters by Institutions of Higher Education under the auspices of the Ministry of Education and Article 62 of the Academic Rules of I-Shou University.

Article 2 The major disasters mentioned herein refer to major disasters that have disrupted students’ studies and are recognized by the competent education authorities.

Article 3 Entrance exams and qualifications

1. Entrance exam registration: The University shall provide all possible assistance for disaster-affected examinees to take an entrance exam. Such examinees may apply for a refund if they are unable to attend the exam.
2. Check-in: Successful candidates may complete the check-in process by post or authorize another person to complete the process along with supporting documents.
3. A deferral of admission: Successful candidates may apply to the University for a deferral of admission by post or authorize another person to complete the application along with supporting documents. Such candidates do not need to complete the enrollment process or pay the tuition and other required fees. If a candidate is still unable to enroll after the deferral expires, he/she may apply for another extension depending on individual needs.

Article 4 Enrollment, payment and course registration

1. The minimum number of courses and credits to be taken: Students shall take at least one course per semester.
2. Enrollment and payment:

- a. Students may apply for late enrollment by post or authorize another person to complete the process along with supporting documents.
 - b. Students who take less than 10 credits will pay credit fees based on the number of credits they take instead of paying the full tuition and other required fees.
3. Taking courses at other universities:
 - a. If a student needs to take courses in his/her neighboring area, the University may contact universities around the area and assist the student in taking courses at the university nearby.
 - b. In terms of the requirements for taking courses at other universities, the University may lift the restrictions on a case-by-case basis on retaking or making up courses, taking courses the University doesn't offer, and/or the number of credits one shall take.
4. Retention of qualifications and rights: The University may take students' physical and mental conditions into consideration to decide whether to retain their qualifications for overseas dual-degree programs, studies or exchange programs, or cooperative education programs, or industry-university collaborative projects.

Article 5 Leave of absence, academic performance evaluation, and credit transfer

1. Course taking: The University may adopt flexible measures, such as simultaneous or non-simultaneous distance education, to help students take courses without impairing the learning quality.
2. Leave of absence: Students may take leave by post or authorize another person to complete the application process along with supporting documents without being subject to the rules about forced suspension.
3. Evaluation: Course instructors may, based on the nature of subjects, adjust their evaluation methods by offering make-up exams or other remedial instruction.
4. Credit transfer: The University may lift the restrictions on the number of credits to be transferred.
5. Inter-departmental transfer: Departments may assist students in transferring to another appropriate program after taking into consideration their physical and mental conditions.

Article 6 Suspension of schooling, withdrawal, resumption of schooling, refunds, and the duration of study

1. Students may apply for suspension of schooling by post or authorize another

person to complete the process along with supporting documents without being subject to the restriction that students are not allowed to apply for suspension after the final exam week begins. Students who are still unable to resume their studies after the suspension expires may extend the suspension depending on individual needs.

2. Students may apply for a refund upon suspension/withdrawal without being subject to the restriction that students shall apply for a refund during a specific period.
3. Students are not subject to the rule about expulsion due to failing semester grades.
4. The University may assist students in transferring to another appropriate department (institute) and provide counseling for taking courses if their original departments (institutes) have been altered or suspended when they resume their studies.
5. Students who are unable to earn required credits during the prescribed duration of study may apply for an extension depending on individual needs.

Article 7 Graduation requirements

1. Required credits: Departments (institutes) may adjust the goals and the class hours of courses (e.g. internships, physical education, and service-learning) based on the attributes of different subjects.
2. Other requirements: Departments (institutes) may relax graduation requirements (e.g. English proficiency tests and professional certification) and provide alternative measures for students.

Article 8 The range of flexible course-taking measures for individual students shall be deliberated by relevant units and departments (institutes) and approved by the University Academic Council.

Article 9 Any matter not mentioned herein shall be subject to the applicable laws of the Ministry of Education as well as the applicable regulations and rules of the University.

Article 10 The Regulations become effective on the third day of promulgation after being adopted by the University Academic Council and University Administration Council and ratified by the President. The same procedure applies to any amendment to the Regulations.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.