

Regulations for Curriculum Alterations for Students Admitted to I-Shou University

Adopted on December 25, 2002 at the second meeting of
University Academic Council in the first semester of the
academic year 2002

Adopted on July 9, 2003 at the second meeting of
University Academic Council in the second semester of the
academic year 2002

Adopted on May 12, 2004 at the second meeting of
University Academic Council in the second semester of the
academic year 2003

Adopted on June 18, 2008 at the second meeting of
University Academic Council in the first semester of the
academic year 2007

Amendments to the Regulations ratified and promulgated
by the President on November 14, 2013

Article 1 The curriculum plan proposed by departments (institutes or programs) shall be considered a contract. In principle, no alterations should be made to required courses after students have been admitted to I-Shou University (hereinafter referred to as the “University”). Any alteration to the original curriculum plan due to social changes or special needs shall be handled as per the Regulations for Curriculum Alterations for Students Admitted to I-Shou University (hereinafter referred to as the “Regulations”).

Article 2 The procedure for applying for curriculum alterations is as follows:

1. An alteration proposal shall be reviewed and approved by the department/institute/program-level Curriculum Committee. If any student has already been exempted from or has completed the course to be altered, the Committee shall work towards solutions on a case-by-case basis.
2. The alteration proposal shall be adopted by the Departmental (Institute or Program) Affairs Council.

3. After the alteration is announced, an Application Form for Alterations to Required Courses shall be filled out with the signatures of all the affected students. The application form and supporting documents shall be submitted to the college-level Curriculum Committee for approval.
4. All the documents mentioned above shall be submitted to the university-level Curriculum Committee for ratification.

Article 3 Based on the year of admission, a required course is subject to alterations for a maximum of five times before graduation. The same course in the same grade is permitted to be altered only once.

Article 4 If there are students who have not completed the original course, the department (institute or program) concerned shall offer related courses for them to retake or make up, or assist such students in taking the course at another department (institute or program).

Article 5 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.