

Principles for Subsidizing Full-time Faculty Members of I-Shou University to Teach and Conduct Research at Collaborative Educational Institutions

Adopted on March 25, 2009 at the third meeting of the University Administration Council in the second semester of the academic year 2008

Amendments to the Principles ratified and promulgated by the President on March 17, 2015

- Article 1 The Principles for Subsidizing Full-time Faculty Members of I-Shou University to Teach and Conduct Research at Collaborative Educational Institutions (hereinafter referred to as the “Principles”) are hereby established to enhance academic quality and value of I-Shou University (hereinafter referred to as the “University”) as well as to promote academic exchange and collaboration with overseas collaborative educational institutions.
- Article 2 The term “full-time faculty members” mentioned herein refers to both full-time faculty members included in the regular faculty and staff payroll of the University and project faculty members. The term “collaborative educational institutions” mentioned herein refers to foreign institutions of higher education (including those in mainland China) which have signed an academic cooperation agreement with the University in the name of both institutes, and foreign schools with which the academic exchange and collaboration have been specially approved by the University pursuant to Paragraph 2 of Article 5.
- Article 3 Faculty members may teach or conduct research at collaborative educational institutions while the University is in session, and the term of teaching or conducting research shall be one semester at most, unless agreed otherwise by the University and the collaborative educational institution.
- Article 4 The Office of International Affairs and the Office of Cross-Strait Affairs shall jointly draw up a budget plan and determine the number of subsidy recipients who will teach or conduct research at collaborative educational institutions based on the University’s development needs. The budget plan and the expected number of subsidy recipients shall be reviewed by the Task Force of International Collaboration (hereinafter referred to as the “Task Force”) by going through all the formalities necessary before being

implemented.

The Task Force mentioned in the preceding paragraph shall consist of: Vice President for Academic Affairs, Dean of Academic Affairs, Dean of Research and Development, Dean of International Affairs, Dean of Cross-Strait Affairs, and college deans. The Vice President for Academic Affairs shall also serve as the convener and chairperson.

Article 5 Each college may recommend faculty members who satisfy the following requirements based on the approved number of recipients granted to each college:

1. having served as a full-time faculty member at the University for three consecutive years;
2. not serving concurrently as an administrative head while teaching or conducting research at a collaborative educational institution;
3. being ranked among the top 50% at the college he or she is primarily appointed in terms of the grade in teaching in the most recent faculty evaluation (for those who intend to teach at a collaborative educational institution); or
4. being ranked among the top 50% in the sub-category he/she belongs to in terms of the grade in research in the most recent faculty evaluation (for those who intend to conduct research at a collaborative educational institution).

Any other faculty members recommended for academic exchange and collaboration with foreign schools shall be referred to the Task Force for deliberation, and special consent from the University must be obtained before they teach or conduct research at foreign schools.

Article 6 Faculty members recommended by each college to teach or conduct research at collaborative educational institutions shall submit the following documents:

1. a completed application form for subsidies to teaching or conducting research at collaborative educational institutions;
2. research papers or reports presented within the most recent five years (for those who intend to conduct research at a collaborative educational institution);
3. the teaching survey report for the previous academic year;
4. a certificate of ranking in terms of the grade in teaching / research in the most recent faculty evaluation (prepared by the Office of Academic Affairs); and
5. other supporting documents.

Article 7 The subsidies include:

1. one economy class round-trip airline ticket between Taiwan and the country where the collaborative educational institution is located (the passenger receipt is required for expense reimbursement);
2. holding the position and receiving salaries during the term of teaching or

conducting research overseas; and

3. accommodation allowances granted after being negotiated between the University and the collaborative educational institution.

Article 8 Subsidy recipients shall give a proper explanation to the University and obtain prior consent from the University should the plan of going abroad be changed or cancelled. Those who fail to carry out the plan in the current academic year shall be considered giving up the subsidy voluntarily, and the subsidy shall not be reserved until the next academic year.

Article 9 The University reserves the right to terminate the term of teaching or research, and to cancel or terminate the subsidy, if any faculty member who teaches or conducts research at a collaborative educational institution gets involved in any major violation of the regulations or rules stipulated by the collaborative educational institutions, and such a faculty member shall receive punishment in accordance with relevant laws and regulations. Subsidy recipients who are unable to execute the contract shall return the subsidies received to the University and make up the teaching hours unfulfilled in the current semester in accordance with relevant regulations and rules the University.

Article 10 If any faculty member recommended by a college has received a subsidy for the same plan from other agencies/organizations, the University may make up the balance or no subsidy will be granted depending on the situation.

Article 11 Faculty members shall return to the University immediately at the expiration of the term of teaching or conducting research. Those who offer courses in the semester of teaching or conducting research abroad shall make up classes pursuant to the Regulations of Asking for Leave for Teachers at I-Shou University. Faculty members shall also submit a complete report to the Office of Academic Affairs for future reference within one month of returning to the University as well as apply for expense reimbursement in accordance with relevant regulations and rules of the University.

Article 12 The Principles become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Principles, the Chinese language version shall prevail.