

# **Principles for Foreign Exchange Faculty to Teach and Conduct Research at I-Shou University**

Adopted on March 25, 2009 at the third meeting of the  
University Administration Council in the second semester  
of the academic year 2008

Amendments to the Principles ratified and promulgated by  
the President on March 17, 2015

- Article 1 The Principles for Foreign Exchange Faculty to Teach and Conduct Research at I-Shou University (hereinafter referred to as the “Principles”) are hereby established by I-Shou University (hereinafter referred to as the University) as the legal basis for academic units to invite foreign exchange faculty members to teach or conduct research at the University.
- Article 2 The foreign exchange faculty mentioned herein shall be full-time faculty members or research fellows from schools which have signed an academic cooperation agreement or collaborated on projects with the University. In principle, eligible candidates shall possess a doctoral degree or be at or above the level of associate professor or associate research fellow.
- Article 3 Foreign exchange faculty members may engage in a wide variety of academic exchanges, including teaching, conducting research, visiting and participating in academic conferences.
- Article 4 Foreign exchange faculty members may teach at the University while the University is in session, and the term of teaching shall be one semester at most. Foreign exchange faculty members shall teach for at least six hours per week, give two keynote speeches, help exploring avenues for research, and share experience in teaching while teaching at the University.
- Article 5 If a foreign exchange faculty member is invited to visit the University or attend an academic conference jointly organized by the University and the school where he/she comes from, the inviting unit may assist him/her in arranging transportation and accommodation required during the visit or the conference.
- Article 6 To invite a foreign exchange faculty member to the University, the inviting unit at the University shall submit a completed recommendation form to the Office of Academic Affairs along with supporting documents, including educational background, work

experience, and a research proposal or teaching plan of the foreign exchange faculty member to be invited, at least two months prior to his/her arrival at the University. The recommendation shall be reviewed by the Task Force of International Collaboration (hereinafter referred to as the “Task Force”) and ratified by the President before the inviting unit proceeds to the appointment of the foreign exchange faculty member as well as relevant affairs.

Article 7 The Task Force shall consist of: Vice President for Academic Affairs, Dean of Academic Affairs, Dean of Research and Development, Dean of International Affairs, Dean of Cross-Strait Affairs, and college deans. The Vice President for Academic Affairs shall also serve as the convener and chairperson.

Article 8 The University shall provide subsidies and grants required for the aforesaid faculty exchange program in accordance with respective agreements and the Principles. Any expenses not mentioned in the agreement shall be paid by foreign exchange faculty members themselves or covered in the budget of the inviting units.

Article 9 The University reserves the right to terminate the term of teaching or research, and to cancel or terminate the subsidy in accordance with applicable laws and regulations, if any foreign exchange faculty member or research fellow who teaches or conducts research at the University violates the Principles or applicable rules, or conducts activities not consistent with the purpose of entry during their stay in Taiwan.

Article 10 For foreign exchange faculty members who teach, conduct research or go on an exchange at the University:

1. The Office of Library and Information Services will provide them with an email ID and password to access different systems and the library of the University.
2. The University will provide them with accommodation on campus, and the fees will be collected according to applicable regulations and rules of the University.
3. They are entitled to the same bus fare concession as the faculty and staff members of the University when taking school buses.
4. They shall arrange their own personal accident insurance (including medical insurance) at their expense in accordance with relevant laws and regulations before arriving in Taiwan.

Article 11 The Principles become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Principles, the Chinese language version shall prevail.*