

# **Regulations for the Offering of Summer Courses at I-Shou University**

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Adopted on May 29, 2002 at the second meeting of University Academic Council in the second semester of the academic year 2001

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Amendments to Articles 1, 7, 8 and 9 ratified and promulgated by the President on June 13, 2014

- Article 1 The Regulations for the Offering of Summer Courses at I-Shou University (hereinafter referred to as the “Regulations”) are established as per the Academic Rules of I-Shou University, the University Act, and the Enforcement Rules of the University Act.
- Article 2 I-Shou University (hereinafter referred to as the “University”) may offer courses during summer vacations (hereinafter referred to as “summer courses”) depending on teaching needs. Summer courses shall be offered once every year, with each session lasting six weeks. Due to special course arrangements, the Division of Continuing Education may offer summer courses lasting nine weeks. Each course credit shall offer at least 18 teaching hours (including mid-term and final exams).
- Article 3 Students shall not take more than 10 credits per session. For courses not offered at the University, students may apply to other universities. The credits earned from both the University and other universities shall not exceed 10 during each session.
- Article 4 Students under one of the following conditions are not allowed to register summer courses:
1. having taken leave of absence during the final exam week and having not taken a makeup exam yet;
  2. being in the period of suspension of schooling; or
  3. being subject to other regulations or rules, such as course prerequisites, set forth by the Office of Academic Affairs, the Division of Continuing Education or departments.
- Article 5 In principle, a summer course will be cancelled unless a minimum of 15 students enroll; a summer course offered by the Division of Continuing Education will be cancelled unless a minimum of 20 students enroll. For overseas compatriot students under special circumstances, after reporting to and being approved by the Ministry of Education, the University may apply for subsidies for budget shortfalls.
- Article 6 Undergraduate students who wish to take a summer course shall pay credit fees based on how many credits they take (a per-credit-hour rate shall apply when the number of credits and that of hours are not identical). To encourage students to complete required basic courses, freshman and sophomore students who retake required courses may apply for a subsidy equal to one-third of the credit fees. If students are not able to register in person, they may ask a third party to do so with a Letter of Attorney. Under no circumstances should students who have already paid the fees apply for a refund.
- Article 7 Students’ performance on summer courses are subject to the following rules:
1. Scores on summer courses shall be noted on students’ transcript records

regardless of how many points they get.

2. The credits earned from summer courses shall not be combined and computed with the credits earned from regular semesters. The scores on summer courses shall not be combined and averaged with the semester grade. However, the credits and scores on summer courses shall be combined and calculated with those for graduation.
3. Students who have failed a summer course are not allowed to take a make-up exam and will be considered failing the course at the semester.

Article 8 In principle, summer courses of the University shall be offered only to its students; students from other universities may apply for summer courses after obtaining prior approval from the university in which they are enrolled.

Article 9 The Regulations become effective on the third day of promulgation after being adopted by the University Academic Council, the University Administration Council, and the University Council, and ratified by the President. The Regulations are also reported to the Ministry of Education for future reference. The same procedure applies to any amendment to the Regulations.

*Note: In the event of any disputes or misunderstanding as the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.*