

# **Regulations for Subsidies to e-Learning Accreditation at I-Shou University**

Adopted on March 19, 2010, at the tenth meeting of the Management and Assessment Meeting of the Teaching Excellence Project in the second semester of the academic year 2009

Adopted on April 20, 2012, at the second meeting of the Management and Assessment Meeting of the Teaching Excellence Project in the second semester of the academic year 2011

Amendments to Articles 3-6 promulgated with the consent from the President dated December 3, 2012

Amendments to the title of the Regulations and Articles 1-5 and 7 promulgated with the consent from the President dated June 25, 2013

Amendments to Articles 1-6 promulgated with the consent from the President dated December 5, 2014

Amendments to Articles 1-6 promulgated with the consent from the President dated May 24, 2017

Amendments to Articles 2, 4, 5, and 6 adopted by the University Administration Council on July 15, 2020, and promulgated with the consent from the President dated August 1, 2020

Amendments to Articles 3-6 adopted by the University Administration Council on September 15, 2021, and promulgated with the consent from the President dated October 1, 2021

Amendments to Articles 3-6 adopted by the University Administration Council on May 17, 2023, and promulgated with the consent from the President dated May 31, 2023

Article 1     The Regulations for Subsidies to e-Learning Accreditation at I-Shou University (hereinafter referred to as “the Regulations”) are made by I-Shou University (hereinafter referred to as “the University”) with the aim of ensuring the quality of e-learning and

encouraging its faculty members to apply for e-learning accreditation for courses to the Ministry of Education (hereinafter referred to as “the MOE”).

Article 2 The Center for Teaching and Learning Development of the Office of Academic Affairs (hereinafter referred to as “the Center”) is responsible for matters relating to the Regulations, and the e-Learning Promotion Committee (hereinafter referred to as “the Committee”) is responsible for reviewing subsidy applications. The regulations concerning the establishment of the Committee shall be stipulated separately.

Article 3 The requirements for applying for the MOE e-learning accreditation are as follows:

1. The course being applied for shall have been conducted primarily online for at least half of the total class hours (including the time spent on lectures, teacher-student interaction, discussions, tests, and other teaching-related activities).
2. The course being applied for shall have been approved by the University Academic Council and ratified by the President.
3. Supporting documents are required to prove that the course being applied for has been completed, including the data about lectures, performance assessment, and teacher-student interaction.
4. For courses jointly offered by faculty members from the University and other institutions, participating faculty members may jointly apply for the MOE e-learning accreditation, but only full-time faculty members of the University are eligible to apply for the subsidies mentioned herein.
5. The maximum number of faculty members being accredited per course is four, and they shall carry an actual official teaching load of the course being applied for.
6. Applying faculty members shall sign a declaration of copyright to guarantee that the course being applied for does not get involved in any infringements of a third party’s intellectual property rights or any other rights and agree that they shall be held legally liable for any infringements and violations.

Article 4 Faculty members who apply for the MOE e-learning accreditation may apply for subsidies and teaching assistants. The amount varies every year depending on the annual budget and the resolution adopted by the Committee. Faculty members who have been granted a subsidy shall, before the deadline announced by the Center, prepare all relevant (lottery) receipts to apply for expense reimbursement by following the applicable accounting regulations and rules of the University. Moreover, they shall apply for the MOE e-learning accreditation after the end of the course and before the application deadline announced by the MOE with the course reviewed and approved by

the Committee; those who fail to pass the review will be granted no subsidies but teaching assistants when applying for subsidies again.

Article 5 Faculty members who have earned the MOE e-learning accreditation will be awarded a cash grant of NT\$35,000 and incentives for teaching at a value of NT\$15,000. The use of incentives for teaching shall be subject to the Regulations for Incentive Disbursement to Faculty Members at I-Shou University.

After the e-learning accreditation is officially awarded by the MOE, an applying faculty member shall, based on individual contributions, allocate the cash grant and the incentives for teaching to faculty members who have jointly taught the course being applied for and applied for the MOE e-learning accreditation.

Article 6 Faculty members who have taken part in the MOE e-learning accreditation will receive merit under the sub-item “Teaching Materials” of the faculty evaluation.

Article 7 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

*Note: In case of any disputes or misunderstandings regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.*