

# Regulations for the Pursuit of Academic Minors at I-Shou University

Adopted on January 23, 1996, at the second meeting of the University Academic Council in the first semester of the academic year 1995

Approved for reference by the Ministry of Education under Letter No. Tai-85-Kao-2-Tzu 85011708 dated February 16, 1996

Adopted on August 28, 1997, at the first meeting of the University Academic Council in the first semester of the academic year 1997

Adopted on November 19, 1997, at the second meeting of the University Academic Council in the first semester of the academic year 1997

Adopted on October 25, 2000, at the second meeting of the University Academic Council in the first semester of the academic year 2000

Adopted on March 5, 2003, at the first meeting of the University Academic Council in the second semester of the academic year 2002

Approved for reference by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 0920080637 dated June 10, 2003

Adopted on October 8, 2003, at the second meeting of the University Academic Council in the first semester of the academic year 2003

Adopted on May 12, 2004, at the second meeting of the University Academic Council in the second semester of the academic year 2003

Filed for reference by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 0930085081 dated July 8, 2004

Adopted on March 21, 2007, at the first meeting of the University Academic Council in the second semester of the

academic year 2006

Filed for reference by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 0960114086 dated August 6, 2007

Amendments to Articles 1, 2, 5, 6, 7, 9, and 12 promulgated with the consent of the President dated June 21, 2011

Articles 1, 2, 5, 6, 7, 9, and 12 filed for reference by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 1000112566 dated July 4, 2011

Amendments to Articles 1-5, 7, 10, and 11 adopted by the University Council on December 30, 2020, and promulgated with the consent of the President dated January 20, 2021

Articles 1-5, 7, 10, and 11 filed for reference by the Ministry of Education under Letter No. Tai-Jiao-Kao-2-Tzu 1100015527 dated February 20, 2021

Amendments to Articles 5, 10, and 12 adopted by the University Council on March 18, 2026, and promulgated with the consent of the President dated March 30, 2026

Article 1 The Regulations for the Pursuit of Academic Minors at I-Shou University (hereinafter referred to as “the Regulations”) are established by I-Shou University (hereinafter referred to as “the University”) pursuant to the University Act, the Enforcement Rules of the University Act, the Degree Conferral Act, and the Academic Rules of I-Shou University.

Article 2 Except for the School of Chinese Medicine for Post Baccalaureate and programs specially approved by the government on a case-by-case basis, departments within the University may accept applications from students of other departments to pursue a minor. Students pursuing a minor in a bachelor’s degree program shall complete at least twenty credits of professional courses required by the minor department. Students pursuing a minor in a master’s program shall complete at least ten credits of professional courses required by the minor department. Students pursuing a minor in a doctoral program shall complete at least eight credits of professional courses required by the minor department. The credit requirements and applicable rules for minors shall be determined by the respective departments and shall take effect after being approved by the University Academic

Council. Credits earned toward a minor shall not be counted toward the minimum credit requirements for graduation set by the major department.

Article 3 Undergraduate students may apply for a minor from the sophomore year through the first semester of the final year within the prescribed duration of study (excluding any extended period of study).

Master's students who intend to pursue a minor in a bachelor's degree or master's program and doctoral students who intend to pursue a minor in a master's or doctoral program may submit an application from the semester of admission through the final year within the prescribed duration of study.

Article 4 Students may apply for a minor to their major department within the application period announced by the University. Only with the approval of the chairs of both the major and minor departments may students submit their applications to the Office of Academic Affairs for record-keeping.

Article 5 Of the credits earned from a minor by an undergraduate student, up to fifteen credits may be recognized by the major department as elective credits from other departments. The scores and credits from courses offered by the minor department shall be combined with those from the major department to calculate the average semester grade. If a master's student pursues a minor in a bachelor's degree program, the scores and credits from courses offered by the minor department shall be handled in accordance with the Academic Rules of I-Shou University.

Article 6 For students who complete all required courses and meet the minimum credit requirements of their minor, the minor shall be recorded on the diploma, Chinese- and English-language academic transcripts, the list of graduates, and the English degree certificate.

Article 7 Undergraduate students pursuing a minor may apply for an extension for up to two years if they have not yet completed all required courses or met the minimum credit requirements of their minor within the prescribed duration of study. Master's and doctoral students (hereinafter collectively referred to as "graduate students") pursuing a minor shall not extend their prescribed duration of study to complete the minor if it is not finished within the original duration. Students who do not complete all required courses or meet the minimum credit requirements of their minor within the prescribed duration of study shall not be eligible to receive any certificates related to the minor.

- Article 8 If, within the prescribed duration of study, a student pursuing a minor has completed all required courses and met the minimum credit requirements of their major, but has not yet completed all required courses or met the minimum credit requirements of their minor, they may apply to withdraw from the minor. In such cases, the student shall be eligible to graduate from the major department, but the minor shall not be recorded on the diploma. After graduation, the student shall not be permitted to make up any unfulfilled credits or to receive any certificates related to the minor.
- Article 9 If a graduating student pursuing a minor has not completed all required courses or met the minimum credit requirements of their minor and therefore intends to withdraw, they shall submit an application by the end of August of their intended year of graduation. Only with the approval of the chair of the major department may the credits earned from courses offered by the minor department that are relevant to the student's major be used to offset the required credits for graduation by the major department.
- Article 10 Students pursuing a minor shall pay applicable credit fees for any additional courses required within the prescribed duration of study. Undergraduate students who extend the prescribed duration of study due to a minor, or graduate students who have studied at the University for five or more semesters, shall pay credit fees if they take nine credits or fewer, or pay the full tuition and other required fees if they take ten credits or more. Students of evening programs shall pay both tuition and applicable credit fees.
- Article 11 Matters not mentioned herein, if any, shall be governed by the Academic Rules of I-Shou University as well as other applicable regulations and rules.
- Article 12 The Regulations become effective on the third day of promulgation after being approved by the University Academic Council. The same procedure shall apply to any amendments to the Regulations.

*Note: In case of any disputes or misunderstanding regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.*