

## Application for Documents of Graduated Students and Students Non-Completion of I-Shou University

|  |  |  |                 |                  |   |  |
|--|--|--|-----------------|------------------|---|--|
| Applicant's Information  | Student ID   |  | Date of Birth   | / / (y/m/d)      | < Applying in school >                      < Applying by mail >  |  |
|  | Name   |  | Tel             |                  |   |  |
|  | ID No.   |  | College & Dept. |                  |   |  |
|  | English Name<br><small>(spelled exactly as it is on your passport)</small> | <small>(Please fill in this blank if you apply for documents in English)</small> |                 |                  |   |  |
| Document(s) Requested (Please check(✓) in <input type="checkbox"/> of the item(s) that you request)  |  |  | Fee             | Number of copies | <div style="text-align: center;"> <p>Fill out an application form at Counter No. 6 of the Registration Section.</p> <p>↓</p> <p>Submit the application form and the payment receipt to any of Counters No. 1~5.</p> <p>↓</p> <p>Use one of the computers next to the entrance to the Administration Building to enter your application information, and then make your payment at the Cashier Section.</p> </div> <p style="margin-top: 20px;">* Complete this application form, and then mail it along with application fees (<b>a postal money order at a value equivalent to the application fees</b>) and a self-addressed stamped registered envelope to the Registration Section.</p> <p>* Domestic Postage Rates for Your Information: :</p> <p>NT\$36 for 1~2 copies.<br/>                     NT\$45 for 3~8 copies.<br/>                     NT\$60 for 9~20 copies.<br/>                     NT\$100 for over 21 copies.</p> |  |
| <input type="checkbox"/> Chinese transcripts of academic records<br>Ranking <input type="checkbox"/> Printed out <input type="checkbox"/> Not printed outs                 |  |  | NT\$20/copy     |                  |   |  |
| <input type="checkbox"/> Re-issuance of the Attendance Certificate for Transfer Students   |  |  | NT\$100 /copy   |                  |   |  |
| <input type="checkbox"/> Photocopy of Chinese Diploma with school seal (please prepare the original certificate for verification)  |  |  | NT\$20/copy     |                  |   |  |
| <input type="checkbox"/> English Transcripts of academic records<br>GPA <input type="checkbox"/> Printed out <input type="checkbox"/> Not printed out                      |  |  | NT\$20/copy     |                  |   |  |
| <input type="checkbox"/> English Attendance Certificate (for students having studied at ISU but failing to graduate)   |  |  | NT\$50/copy     |                  |   |  |
| <input type="checkbox"/> English Diploma (Each applicant can only apply for one copy.)<br>With <input type="checkbox"/> Minor Study <input type="checkbox"/> Double Majors |  |  | NT\$50/copy     |                  |   |  |
| <input type="checkbox"/> Stamp for verification on the photocopies of English Diploma (Please prepare your photocopies and have them stamped in the Registrar Section.)    |  |  | Free of charge  |                  |   |  |

Date :        /        /        (y/m/d)