**義守大學\_\_\_學年度第\_\_\_\_學期SPOCs課程申請表**

**I-SHOU UNIVERSITY \_\_\_\_ Semester of Academic Year \_\_\_\_\_**

**Application Form for Offering Small Private Online Courses (SPOCs)**

填寫日期(Date)： 年(YY) 月(MM) 日(DD)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 授課教師  Name |  | 連絡電話  Phone  Number |  | 開課單位  Offered by |  |
| 課程類別  Course Category | □一般課程General course  □實驗實作課程Experiment/Practicum course  □EMI課程EMI course | | | | |
| 課程名稱  Course Title |  | 課程代碼  Course Code |  | 必/選修  Required/Elective |  |
| 學分(時)數  Credits (Hours) |  | 預計執行遠距週次  Expected Number of Weeks for Distance Learning | | EX:W2、W5、W6 | |
| 此課程是否申請過  Have you applied for this course before? | | □是Yes  □否No | | | |
| **執行內容Content** | | | | | |
| **一、課程特色與目標Course features and objective** | | | | | |
| **二、執行SPOCs之動機(若課程曾申請過，請說明與前次執行的差異)**  **The motivation for offering SPOCs**(If the course has been applied for before, please provide additional information on the differences from the previous implementation.) | | | | | |
| **三、預計執行方式**(簡要說明如何執行、如何在線上進行師生互動及學習成效檢核方式等) **Course implementation** (Please give a brief description of how to conduct remote learning, how to interact with students online, and the methods for assessing learning outcomes.) | | | | | |
| **四、教材使用說明**(本學期開放使用本校教師錄製的MOOCs課程，若有需求可查看[教育部磨課師網頁(連結請點我)](https://moocs.moe.edu.tw/moocs/#/course/theme/13)，關鍵字搜尋義守大學，請務必說明預計使用哪些課程與單元名稱，因教育部網頁為自學課程，請教師自行規劃檢核方式)  **Instructions for Using Teaching Materials** (Please give a brief description which digital materials are used and how they are integrated into teaching.) | | | | | |
| **五、預期成效** (在說明的敘述中須包含如何檢核學生學習成效) **Expected Results**(The explanation must include a description of how to assess students' learning outcomes.) | | | | | |

**一、遠距教學設計The Design of Distance Learning**

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| --- | --- | --- | --- | --- | --- | --- |
| **執行週次**  **Week** | **單元主題**  **Topic** | **教學方式**  **Teaching Method** | **檢核方式**  **(註1)**  **Assessment**  **(Note 1)** | **師生互動**  **(註2)**  **Teacher- student Interaction**  **(Note 2)** | **同學互動**  **(註3)**  **Peer Interaction**  **(Note 3)** | **學習評量**  **(註4)**  **Performance Evaluation**  **(Note 4)** |
|  |  | 同步教學Synchronous  非同步教學Asynchronous |  |  |  |  |
|  |  | 同步教學Synchronous  非同步教學Asynchronous |  |  |  |  |
|  |  | 同步教學Synchronous  非同步教學Asynchronous |  |  |  |  |
|  |  | 同步教學Synchronous  非同步教學Asynchronous |  |  |  |  |
|  |  | 同步教學Synchronous  非同步教學Asynchronous |  |  |  |  |
|  |  | 同步教學Synchronous  非同步教學Asynchronous |  |  |  |  |
| 註1：教師在單元中提供檢核學習者成就的教學活動。檢核學習者成就的教學活動，如作業、線上測驗、案例研討、角色扮演、討論會等。  註2：教師能於課程討論區適時回應學習者的問題，也能針對議題積極參與討論。此指任課教師應適度參與非同步課程討論，課程助教亦可協助任課教師回應問題。  註3：在非同步教學中，學習者對於課程內容相關議題有充分的交互討論。此指交互討論之質與量。  註4：課程的學習評量配合教學目標與教材內容，課程網頁提供線上測驗或評量活動，並提供評閱結果與回饋。   1. The course instructor offers teaching activities that are complementary to each topic to assess learners’ learning progress, e.g. assignments, online tests, case study, role play, and discussion. 2. The course instruction can respond to learners’ questions at the online forum and actively join in discussions with learners. The course instruction is advised to join in asynchronous course discussions, and the teaching assistant can assist in replying to questions. 3. During the period of asynchronous teaching, learners have plenty of opportunity to exchange points of view on the course with one another. The breadth and depth of discussions should be taken into consideration. 4. Performance evaluation methods should be designed based on the course objective and the teaching materials used. Tests or evaluation activities should be available online, and the test result and/or feedback should be provided as well. | | | | | | |

**二、經費預算表Budget Plan**

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| --- | --- | --- | --- | --- | --- | --- |
| 經費項目  Item | | 單價  Unit Price | 單位  Unit of Measurement | 數量Quantity | 金額  Subtotal | 說明  Purpose |
| 業務費Operating Expenses |  |  |  |  |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
| 工讀金Work-study allowance | 薪資Wage | 190 | 小時hours |  |  |  |
| 勞保勞退 |  | 式 | 1 |  | 公式：時數hours/4\*35 |
| 補充保費 |  | 式 | 1 |  | 公式：薪資Wage\*2.11% |
| **雜支**  Incidentals | |  | 式 | 1 |  | 業務費6%為上限  The maximum amount should not exceed 6% of the operating expenses. |
| **總計Total** | | | | |  |  |
| **經費編列準則：**   1. 每申請案經費補助上限以15,000元為原則。 2. 不得編列資本門(單價1萬元以上)以及年繳之線上平台或軟體等。 3. 因為數位課程，不得編列紙張、碳粉匣、文具、印刷費等耗材，僅能由雜支支應，印刷費須開立發票不可為收據。 4. 每月於同一廠商發票不可超過5千元，單價高於(含)5千元之商品須由教發中心統一採購。 5. 單價高於(含)2千元將列為教師名下之學校財產。   Notes:   1. The maximum subsidy is NT$15,000, for each application case. 2. Capital expenditures (unit price above NT$10,000) can’t be designated including online platforms or software that pay annual fees, etc. 3. Because of the e-Learning course, cannot list consumables such as paper, toner cartridges, stationery, printing fees, etc., and can only be paid for with miscellaneous expenses. Printing fees must be reimbursed with invoices, no receipts are allowed. 4. The invoice from the same manufacturer cannot exceed NT$5,000 each month. Goods with a unit price higher than NT$5,000 must be purchased by CTLD. 5. Unit prices higher than NT$2,000 of goods will be listed as school property under the teacher's name. | | | | | | |

**請填寫下頁的智慧財產權及肖像權使用授權同意書，中、英文擇一填寫即可**

**Please fill in the License Agreement on Intellectual Property Rights and Portrait Rights on the next page, choose one of Chinese and English to fill in.**

**智慧財產權及肖像權使用授權同意書**

立同意書人\_\_\_\_\_\_\_\_\_(以下稱立書人)，茲同意「\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_」課程於\_\_\_\_\_學年度第\_\_\_\_學期完成之相關成果，其智慧財產權、肖像權無條件授權義守大學(以下簡稱被授權人)使用，立書人同意並擔保以下條款：

1. 同意授權予被授權人公開展覽、引用該課程成果。
2. 立書人擁有完全權利與權限簽署並履行本同意書，且已取得簽署本同意書必要之第三者同意及授權。
3. 立書人聲明及保證該課程成果係原創性著作，無侵害任何第三者之著作權、專利權、商標權、商業機密或其他智慧財產權之情形。
4. 立書人如違反本同意書各項規定，願自負法律責任，被授權人並得要求立書人返還全數補助。於該課程成果及本同意書內容範圍內，因可歸責於立書人之事由致被授權人受有損害，立書人應負賠償被授權人之責。

此 致

義守大學

立書人簽章：

職號：

中 華 民 國 年 月 日

**License Agreement on Intellectual Property Rights and Portrait Rights**

I, \_\_\_\_\_\_\_\_\_\_\_, hereby grant I-Shou University the right to use my intellectual property rights and portrait rights pertaining to the achievements of the course "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" constituted in the \_\_\_\_\_ semester of Academic Year \_\_\_\_and agree and warrant the following terms and conditions:

1. I agree that I-Shou University may publicly display and cite the achievements of the aforesaid course.
2. I have full power and authority to sign and execute this Agreement, and I have obtained all necessary third-party consent and authorization for signing this Agreement.
3. I declare and warrant the originality of the achievements of the aforesaid course and do not get involved in any infringement of a third party’s copyright, patents, trademark, trade secret, intellectual property rights, or any other rights.
4. Should I violate any terms and conditions stated herein, I shall be held legally accountable, and I-Shou University reserves the right to ask me to return the subsidies in full. I shall compensate I-Shou University for any loss or damage resulting from or in connection with any achievements of the aforesaid course or with the content of this Agreement for which I am to blame.

To

I-Shou University

Signature:

Faculty ID number:

Date: