**義守大學學生跨選國際學院/IMBA課程選課申請單Application Form for ISU Students to Take Courses**

**of International College/ IMBA**

申請日期Application Date 年Y 月M 日D

|  |  |  |  |
| --- | --- | --- | --- |
| **學號****Student No.** |  | **申請學年度****Academic Year** |  學年度 學期 Semester of Academic Year  |
| **姓名****Name** |  | **系 級****Class** |  |
| **申請****類別****Types of Application** | * 申請於 學年 學期**轉入**國際學院 系

Apply for transferring to Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of International College in the semester of Academic Year .* 興趣選修IMBA課程 I take the courses on IMBA because I’m interested in.
* 選修國際學院課程為( □輔系 □雙主修 □其他\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

The courses of International College taken by me are the ones of □ my minor □double majors □others (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |
| **序號****No.** | **課程代號****Course Code** | **課程名稱****Course Title** | **必/選修****Required/ Elective** | **學分數****Number of Credits** | **授課教師簽章****Instructor’s Signature** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **原系所主管****Director of Current Dept./ Inst.** | **開課系所主管****Director of Dept./ Inst. Offering the Courses** | **註冊組****Registration Section** |
|  |  | \*輔系、雙主修選課者，本欄須經註冊組蓋章。The Registration Section must affix its official seal on this column if the course(s) taken by students is the one(s) of the minor or double majors. |
| **出納組****Cashier Section** | **課務組****Curriculum Section** | **核示****Ratification** |
|  |  |  |

註1：選修國際學院及IMBA課程學生需至出納組補繳交學分費差額。

Students who take the courses of International College/ IMBA shall pay the extra credit fees, if any, at the Cashier Section.

註2：本表請於**加退選**前送至課務組辦理。

Students must deliver this form to the Curriculum Section for completing the following administrative procedures **before the end of course add/drop**.

註3：依規定辦理選課後，除開課人數不足停開外，同學於加退選截止後，因特殊情況無法繼續修習，上網辦理申請停修課程，不得辦理退費。

Students who want to withdraw courses due to special reasons shall apply online without asking for refund after the deadline for adding/ dropping courses unless the courses are suspended for the number of students who apply for taking courses is below the standard.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the form, the Chinese language version shall prevail.*