

義守大學\_\_\_\_\_學年度第\_\_\_\_\_學期多位教師合開課程異動申請表

I-Shou University Application Form for Alteration to **Collaborative**

**Course** Offered in the\_\_\_\_\_ Semester of Academic Year \_\_\_\_\_

請勾選異動項目 Please tick the item being altered:

☐授課教師鐘點分配 distribution of teaching hours among instructors

☐負責教師異動 alteration to the instructor-in-charge

申請日期/Application Date： 年/Y 月/M 日/D

課程名稱 Course Title			課程代碼 Course Code			必/選修 Required/Elective	
學分數 Credit(s)			時數 Course Hour(s)			鐘點數 Teaching Hour(s)	
鐘點分配 Distribution of Teaching Hours	異動前 Before the alteration			異動後 After the alteration			
	教師代碼 Faculty ID No.	教師姓名 Name of the Faculty	鐘點分配 Teaching hours received	教師代碼 Faculty ID No.	教師姓名 Name of the Faculty	鐘點分配 Teaching hours received	
負責教師 Instructor-in-charge	教師代碼 Faculty ID No.	教師姓名 Name of the Faculty		教師代碼 Faculty ID No.	教師姓名 Name of the Faculty		
異動原因 Reason for the alteration							
負責教師 Instructor-in-charge	單位主管 Head of the Unit		課務組承辦人 Staff-in-charge of Curriculum Section		課務組組長 Section Chief of Curriculum Section		

註：負責教師應協助執行該課程之所有行政業務，例如：填寫授課計畫表、期中預警、課程檢核、以及成績輸入等作業。

Note: The instructor-in-charge shall conduct all administrative affairs relevant to the collaborative course, such as filling the course plan, registering the list of students who should receive a midterm warning or, conducting course inspection, inputting students' academic grades, etc.