考 試 假 補 考 科 目 確 認 單

Make-up Examination for Final Examination Course Confirmation Form

系級Dept.& Class： 姓名Name：

學號Student ID： 聯絡電話/手機Tel/Cell Phone：

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| 序號  No. | 開課系級  Dept. & Class of the Course | 科目代碼  Course Code | 科目名稱  Course Title | 任課教師簽名  Instructor’s Signature | (此欄由教師填寫)  補考方式  Make-up Examination |
| 1 |  |  |  |  | □需補考Make-up exams required  □由教師自行補考  Given by the course instructor  □由課務組辦理補考  Given by the Curriculum Section  □不需補考Make-up exams not  required |
| 2 |  |  |  |  | □需補考Make-up exams required  □由教師自行補考  Given by the course instructor  □由課務組辦理補考  Given by the Curriculum Section  □不需補考Make-up exams not  required |
| 3 |  |  |  |  | □需補考Make-up exams required  □由教師自行補考  Given by the course instructor  □由課務組辦理補考  Given by the Curriculum Section  □不需補考Make-up exams not  required |
| 4 |  |  |  |  | □需補考Make-up exams required  □由教師自行補考  Given by the course instructor  □由課務組辦理補考  Given by the Curriculum Section  □不需補考Make-up exams not  required |
| 5 |  |  |  |  | □需補考Make-up exams required  □由教師自行補考  Given by the course instructor  □由課務組辦理補考  Given by the Curriculum Section  □不需補考Make-up exams not  required |

註：**請假卡**須**經系主任簽核後**，再連同此**確認單**、**請假卡**及**相關證明文件**一併交至課務組辦理請假手續。

Note: **Leave Application Form** shall be ratified by the chair of department and submitted along  with this Confirmation Form and **relevant proof document** to Curriculum Section for further Process.

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