

Early Graduation Petition, I-Shou University

Dept. Year Class			Student ID		
Name		Date of Birth	/ /	Gender	
Mailing Address	□□□			Contact Phone No.	
Year of Graduation	I am requesting for early graduation in the _____ Semester of Academic Year _____, with _____ semester(s) completed.				
Notes	1、The process is based on “Early Graduation by Excellent Academic Achievement” of the School Regulations. 2、Applicants must submit the petition, attach the transcripts of academic records, to the Registrar Section before the registration day in the semester of the intended graduation.				
Procedures	1、Applicants submit the petition to Registrar Section. 2、The Registrar Section sends the petition to the department and college to review applicant’s number of credits and qualification for graduation. 3、The college returns the petition back to the Registrar Section for a second review. 4、The petition is sent to be ratified for approval/disapproval. 5、The applicant is informed about the result.				
The conformed requirements (please check)		(1) Completing the number of credits for graduation set by the applicant’s department			
		(2) Completing at least five semesters			
		(3) Having the average grade point of 80 or above in all courses every semester			
		(4) Having a person conduct score of 85 or more for every semester enrolled (for students admitted in or after Academic Year 2022) Having a personal conduct score of 80 or more for every semester enrolled (for students admitted in or before Academic Year 2021)			
		(5) Rankings in the top 5% among the students of the same year in the department			
Ratified by	Clerk of the Registrar Section		Chairperson of the Department		Dean of the College
	Director of Registrar Section		Deputy Dean of Academic Affairs		Dean of Academic Affairs
	Office of Secretariat		Ratification		