

I-SHOU UNIVERSITY

Statement on Collection, Processing and Use of Personal Information

The Statement on Collection, Processing and Use of Personal Information (hereinafter referred to as “the Statement”) is for you to understand how I-Shou University (hereinafter referred to as “ISU”) collects, processes, and uses your personal information. Pursuant to Article 19 of the Personal Information Protection Act, we are obligated to inform you of the following. Please read it carefully and thoroughly. If you are under the age of twenty, your statutory agent or guardian is informed of the following as well:

I. Collection, Renewal and Management of Personal Information:

1. Please provide your accurate, latest and complete personal information.
2. Please notify ISU of any change to your personal information to maintain its accuracy.
3. You may lose certain rights or benefits if you provide incorrect, false, outdated or incomplete information.

II. Purposes of Collection, Processing and Use of Personal Information:

Pursuant to the Specific Purpose and the Classification of Personal Information of the Personal Information Protection Act promulgated by the Ministry of Justice of the Republic of China, and in accordance with the specific purposes of the collection of personal information by ISU:

◎ Life and Health Insurance ◎ Human Resource Management (including Recruitment, Separation, Employee Profile, Current Position, Education, Working Experience, Examination Distribution, Long Term Learning, Training and Development, Performance Management, Verify the Qualification, Compensation, Attendance Record, Benefit, Deprived of Civil Rights, Special Check (Background), and Other Personnel Management) ◎ Public Health and Communicable Disease Control ◎ Household Registration ◎ Crime Prevention, Criminal Investigation, Enforcement, Correction, Juvenile Protective Measures, Crime Victim Protection or Criminal After-Care Matters ◎ National Health Insurance, Labor Insurance, Farmers Insurance, National Pension Insurance or Other Social Insurance ◎ Deposit and Remitting ◎ Administrative Sanction and Administrative Investigation ◎ Administration of Conscription and Alternative Service for Conscription ◎ Volunteer Management ◎ Cross-Strait and Hong Kong and Macao Affairs ◎ Non-government Agencies Collect or Process Personal Information under Legal Obligations ◎ Health and Medical Services ◎ Contract, Contract-like or Other Legal Relation Matters ◎ Technology Administration ◎ Education or Training Administrative ◎ Site Safety Management ◎ Administrative Petition & Appeals and Administrative Remedies ◎ Meeting Management ◎ Information and Communication Security and Management ◎ Sports and Athletic Competition Activities ◎ Sports and Recreation Business ◎ Library and Publication Administration ◎ Investigation, Statistics and Research Analysis ◎ Student Data Administration ◎ Academic Research ◎ Radiation Prevention ◎ Athletic Administration ◎ Other Natural Persons Based on the Legitimacy of the Purpose of the Processing and Use of Personal Information Collected ◎ Other Consulting and Consultant Services

III. Types of Personal Information:

Individual identification, individual characteristics, family information, social status, education background, professional skills, health, employment, financial information, and other information.

IV. Time Period, Areas, Entities, and Manners of Using Personal Information:

1. Time Period: The period of the existence of the specific purpose for which the personal information is collected, or the period determined in accordance with applicable laws, or the information retention period necessary for ISU to perform teaching or administrative affairs.
2. Areas: Any domestic and overseas locations where entities undertaking business activities with ISU are established.
3. Entities: Any personnel engaged in teaching and administrative affairs at ISU, domestic and overseas institutions undertaking business activities with ISU, agencies with legal power of investigation, and governing agencies.
4. Manners: Personal information should be used/processed by automatic machines or other non-automatic measures under the principle of honesty and trust

V. Pursuant to Article 3 of the Personal Information Protection Act, the following rights shall be exercised by you with regard to your personal information and shall not be waived in advance or limited by a specific agreement:

1. any inquiry and request for a review of the personal information or to make duplications of the personal information; however, ISU may charge a fee;
2. any request to supplement or correct the personal information with a statement of grounds and facts; and
3. any request to discontinue collection, processing or use of personal information and to delete the personal information; however, ISU may refuse the request if that information is necessary for ISU to perform its duty.

VI. You may provide or not to provide relevant personal information. In the case that you decide not to provide relevant information, ISU will not be able to conduct the necessary review and processing process, which would result in not being able to provide you with the documents and/or services you apply for.

VII. You fully understand that the Statement is made pursuant to the Personal Information Protection Act and other applicable laws and regulations, and ISU is entitled to collect, process, and use your personal information with the Statement.

VIII. Matters not mentioned herein, if any, shall be subject to the Personal Information Protection Act and other applicable laws and regulations.

IX. The interpretation and applicability of the Statement shall be governed by the law of the Republic of China. Any disputes arising out of or relating to the Statement shall be submitted to Taiwan Ciaotou District Court as the court of the first instance jurisdiction.